



Carmel PTA Photographer Request

Please fill out this form and place it in the PTA Photography mailbox at Carmel Elementary or email your request to SamanthaHackett@aol.com. Please try to submit your request at least one week prior to your event.

Event Name: _____

Event Date: _____

Event Location: _____

Event Start Time: _____ Event End Time: _____

Contact Name: _____

Contact Phone #: _____ Email: _____

Number of Photographers Needed: _____

Photographer(s) Start Time: _____

Special Instructions for Photographer(s): _____

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Photography Committee Notes

Date Request Received: _____

Photographer(s): _____

Date Photos Delivered to Requestor: _____

Format of Photo Delivery: _____